

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
AUGUST 1, 2024

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session Meeting on the 1<sup>st</sup> of August, 2024 in the Catherine D. Milligan Community room at Fairfield High School.

The meeting was called to order by the President at 5:15 p.m.

ROLL CALL – Present: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mr. Napier  
Absent: Mrs. Berding-Miller

Also present: Mr. Smith, Mrs. Lane, Mr. Hussel, Mrs. Hauer, Mrs. Aug, Mr. Perry & Mr. Clemmons  
Absent: None

PLEDGE OF ALLEGIANCE – Jerrilynn Gundrum

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

24-64 RESIGNATIONS/EXTRA CURRICULAR RESIGNATION/EMPLOYMENT – Mr. Hussel

MOTION – Moved by Mr. Napier to approve the following:

A. Personnel – Professional

1. Resignations

- a. Damon Bullock, Senior High, Intervention Specialist  
(effective at the end of the 2023-2024 school year; for personal reasons)
- b. Audrey Bush, 4th grade ELA, Compass  
(effective at the end of the 2023-2024 school year; for personal reasons)
- c. Emma Estepp, 3rd/4th grade ELA, West  
(effective at the end of the 2023-2024 school year; for personal reasons)
- d. Kurt Fielden, Creekside, 8th grade Math  
(effective at the end of the 2023-2024 school year; for personal reasons)

2. Extracurricular Resignation

- a. Kailey Stapleton, Central, Unit Leader Grade 3  
(effective 2024-2025 school year; for personal reasons)

3. Employment

- a. Ross Baker, Senior High, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)
- b. Joshua Coyle, Creekside, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)

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- c. Andrew Fishman, Creekside, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)
- d. Darla Hay, North, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
- e. Crystal Kipp, Creekside, 7th grade Math  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)
- f. Kaitlyn Myers, South, 3rd grade ELA  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
- g. Sabrina Raisch, West, 3rd grade self-contained  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
- h. Barbara Wehrung, West, Kindergarten, 50%  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a new position)
- i. Lori Wilson, North, 4th grade ELA  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
- j. Credit Flexibility Instructors 2024-2025
  - Nancy Albrecht
  - Suzanne Conrad
  - Angela Dengel
  - Aaron Fitzstephens
  - Kevin Flaig
  - Elizabeth Gladish
  - Jessica Grimes
  - Lisa Grosser-Schiering
  - Casey Haubner
  - Amanda Hernandez-Ross
  - Joel Hippert
  - Rodney Hubbard
  - Devon Koons
  - Colleen Larbes
  - Missy Madden
  - Donna Martin
  - Mindy Reed
  - Whitney Swinerton
  - Matthew Tyla

(The above-named persons are recommended for employment as credit flexibility instructors at the rate of \$34.39 per hour for the 2024-2025 school year for up to ten (10) hours per student per class.)

k. Extracurriculars 2024-2025

**Senior High**

Lauren Cummins, Cheer Coach, JV Basketball  
Lauren Cummins, Cheer Coach, JV Football  
Emily Flaig, Cheer Coach, BB, Varsity  
Emily Flaig, Cheer Coach, FB, Varsity  
Mitchell Hardy, Marching Band Associate Director  
Michael Massie, Drama Director Associate  
Madeline Wessel, Marching Band Associate Director

**Middle – Middle Creekside and Middle Crossroads combined**

Jamil Manning, Football, 7th/8th Grade  
Jamil Manning, Track, Middle School, 7th/8th Grade  
Melissa Mason, Track, Middle School, 7th/8th Grade  
Sarah Peters, Tennis, Girls, 7th/8th Grade

**Middle – Creekside Middle**

Haley Lewis, Cheerleader Coach 6th Grade  
Haley Lewis, Cheerleading Coach, 7th/8th Grade (Football)  
Haley Lewis, Cheerleading Coach 7th/8th Grade (Basketball)  
Shelby Stearns, Intramural Bowling, 6th Grade  
Shelby Stearns, Intramural Volleyball, 6th Grade 50%

**Middle – Crossroads Middle**

Kevin Fletcher, Athletic Director, 7th/8th Grades  
James Hauser, Department Head Social Studies Grade 8  
Theresa Hibbard, Student Council Grade 7

**Central Elementary**

Lacey Clark, Elementary Arts Fair Coordinator  
Leigh Terry, Intramurals-Soccer

**Compass Elementary**

Angela Vanoss, Unit Leader Grade 4

**East Elementary**

Melissa Hulley, Elementary Drama Club Advisor  
Michelle Hoskinson, Unit Leader Grade 5

l. Building Test Coordinator Assistant

Jeffrey Sims

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(To be paid \$125 per day, up to a maximum of 80 days for the 2024-2025 school year)

m. EL Tutors 2024-2025

Mamta Bajgain  
Thomas Bowling  
Erica Graham  
Mark Metzler  
Molly Miller  
Rachelle Newlin  
Michelle Parks  
Hannah Sanders

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated EL Tutor at the rate of \$34.39 per hour, effective for the 2024-2025 school year.)

n. Reading Tutor (Title 1 Non-Public – Sacred Heart) 2024-2025

Kim Robertson

(Periodically the district has students who qualify for Title I services, as determined through the district's assessment process. It is recommended that the above noted person(s) be employed as a tutor at the rate of \$34.39 per hour, effective for the 2024-2025 school year.)

o. Substitute Teachers 2024-2025

Austin Sanders  
Emma Skirvin

(All recommendations are for the 2024-2025 school year at a rate of \$125 per day.)

p. Substitute Nurses 2024-2025

Brittney Cassell  
Sue Shepherd

(All recommendations are for the 2024-2025 school year at a rate of \$125 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 4-0

24-65 RESIGNATIONS/UNPAID LEAVE OF ABSENCE/EMPLOYMENT– Mr. Hussel

MOTION – Moved by Mrs. Gundrum to approve the following:

B. Personnel – Support

1. Resignations

- a. Ross Baker, Senior High, Educational Assistant  
(effective the end of the 2023-2024 school year; to accept another position within the District)
- b. Karen Cain, Central, Educational Assistant  
(effective the end of the day November 30, 2024; for retirement purposes)
- c. Kayte Lozier, District, Food Services Director  
(effective the end of the day August 9, 2024; for personal reasons)
- d. Karen Ray, Creekside, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- e. Todd Spenceley, Senior High, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- f. David Taulbee, Freshman, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- g. Brittany Thompson, West, Educational Support Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- h. Barbara Vaughn, Crossroads, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- i. David Wene, Transportation, Bus Driver  
(effective the end of the 2023-2024 school year; for personal reasons)
- j. Kayla Wooton, Crossroads, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)

2. Unpaid Leave of Absence

- a. Brandi Shoemaker, Senior High, Receptionist  
(effective June 12, 2024 through September 15, 2024; for personal reasons)

3. Employment

- a. Tracy Barnes, North, Educational Assistant

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(effective August 5, 2024; for a replacement position)

- b. Lashawnda Blakey, Crossroads, Educational Assistant  
(effective August 5, 2024; for a replacement position)
- c. Alberta Creech, District, Confidential Receptionist  
(effective August 5, 2024; for a replacement position)
- d. Heather Harkins, South, Educational Support Assistant  
(effective August 5, 2024; for a replacement position)
- e. Cynthia Imfeld, Compass, Educational Assistant  
(effective August 5, 2024; for a new position)
- f. Lisa Nimmo, Creekside, Educational Assistant  
(effective August 5, 2024; for a new position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. OSBA Delegate – Brian Begley

This is for the OSBA Capital Conference in Columbus, Ohio on November 11<sup>th</sup>. Mr. Napier offered to be the OSBA Delegate with Mr. Clark as an alternate. This will be voted on at the next meeting.

2. Resolution to Establish Education Requirements for Substitute Teachers for the 2024/2025 School Year – Jason Hussel

This was a temporary resolution which was approved two years ago during the pandemic when there was a shortage of substitute teachers. This will now become permanent.

Mr. Clark asked if there was an interview before they start working and Mr. Hussel stated he does the reference checks then makes the recommendation to Butler County ESC and they do the background checks and fingerprinting. There is no official interview just an informal, over the phone interview. Mr. Hussel stated that a majority of people he talks to are college students majoring in education.

24-66

APPROVAL OF THE RESOLUTION TO ESTABLISH EDUCATION REQUIREMENTS FOR SUBSTITUTE TEACHERS FOR THE 2024/2025 SCHOOL YEAR/REPEAL THE REMAINING PART OF MOTION #2455 (ITEM I) ADOPTED AT THE JUNE 27, 2024 REGULAR BOARD OF EDUCATION MEETING, AS PREVIOUSLY AMENDED AT THE JULY 11, 2024 REGULAR BOARD OF EDUCATION MEETING, REGARDING DECLARING TRANSPORTATION IMPRACTICAL FOR CERTAIN STUDENTS – Mr. Smith

MOTION – Moved by Mr. Napier to approve the following:

D. Other Items for Board Action

1. Recommend approval of the Resolution to Establish Education Requirements for Substitute Teachers for the 2024/2025 School Year.
2. Recommend that the Board of Education repeal the remaining part of Motion #2455 (Item I) adopted at the June 27, 2024 regular Board of Education meeting, as previously amended at the July 11, 2024 regular Board of Education meeting, regarding declaring transportation to be impractical for certain students.

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 4-0

COMMITTEE REPORTS

A. Legislative Update – Jerrilynn Gundrum

Mrs. Gundrum said there is a new Ohio law where AEDs are required in all schools. She checked with Mr. Smith and we do have AEDs in all buildings already. Mr. Smith commented that Mr. Crapo is in charge of this but due to our partnership with Mercy Health, we were able to get AEDs when they were hard to get and at a reduced price.

B. Butler Tech – Brian Begley

Nothing to report.

C. Student Achievement – Abby Berding-Miller

Nothing to report due to Mrs. Berding-Miller's absence.

D. Parks and Recreation – Scott Clark

Mr. Clark mentioned there will be Goat Yoga at Village Green on August 7<sup>th</sup> at 6:00 p.m. and Fridays by the Lake at Marsh Lake with acoustic music and food trucks. Groovin' on the Green and the Farmer's Market are still going on also. On August 3<sup>rd</sup> from 3:00-5:00 p.m., there is a Summer Bash at the Library where there will be inflatables, snow cones, cotton candy and games.

E. Planning Commission – Billy Smith

Nothing to report.

ANNOUNCEMENTS

August 3, 2024 - Back to School Bash, 9:00 AM – 11:00 AM, Crossroads Middle School and Alumni Stadium

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August 5, 2024 – Elementary Teachers Report (No Students)  
August 6, 2024 – Secondary Teachers Report (No Students)  
August 7, 2024 – Inservice Day #1 (No Students), All School Offices CLOSED for District Staff Meeting (8:00 – 11:00 AM)  
August 8, 2024 – Students Report (Only students Pre K-12 with last names beginning with the letters A-L)  
August 9, 2024 – Students Report (Only students K-12 with last names beginning with the letters M-Z)  
August 12, 2024 – All Students in grades K-12 will attend on Monday, August 12, 2024  
August 12, 2024 – Students Report (Only students Pre K with last names beginning with the letters M-Z)  
August 13, 2024 – All Pre K students will attend on Tuesday, August 13, 2024  
August 15, 2024 – Board Meeting (Regular Session), 6:30 PM, Fairfield Senior High School, Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mr. Napier – He said he recently participated in the senior golf tournament. He said Mr. Rossi does a great job with the South Trace Golf Course.

Mrs. Gundrum – She said for everyone to enjoy what’s left of summer and stay safe!

Mr. Clark – He also said to have a great rest of the summer. He is excited about the Back to School Bash this Saturday.

Mr. Begley – He welcomed Mr. Hussel to the dais. He mentioned the Back to School Bash which is this Saturday, 9-11 am at Crossroads Middle School.

Mr. Smith made a statement that longtime football coach, Ben Hubbard, passed recently and his visitation is Thursday, August 8<sup>th</sup>. Mr. Hubbard was head football coach in 1986 when the football team won state championship. He asked to keep his family and friends in your thoughts.

24-67

EXECUTIVE SESSION

MOTION – Moved by Mr. Napier to recess to Executive Session at 5:36 p.m. to discuss the following:

The appointment, employment and discipline of public employees 121.22 (G) (1)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mr. Napier

Nays: None

Motion Carried: 4-0

The Board resumed the meeting at 9:44 p.m.

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ADJOURNMENT

MOTION – Moved by Mr. Napier to adjourn the meeting.

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mr. Clark, Mrs. Gundrum & Mr. Napier

Nays: None



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Motion Carried: 4-0

The meeting was adjourned at 9:45 p.m. by the President, Mr. Begley.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer